

# Collaborating Across Borders



Banff, Alberta, Canada ● October 1 - 4, 2017 ● *Exploring New Heights*



## CALL FOR PRE-CONFERENCE WORKSHOPS





The Program Committee for Collaborating Across Borders VI (CAB VI) is pleased to invite proposals for pre-conference workshops to be held on Sunday, October 1, 2017. Sunday evening marks the opening reception for the conference.

Pre-conference workshops are designed to offer a variety of academic intensive sessions providing extended opportunities for collaborative/hands-on experiences on a topic of interest to conference attendees or an opportunity for interaction around an emerging issue related to interprofessionalism. These workshops are open to all full-conference participants for an additional fee. Workshops are a half-day in length, either in the morning or afternoon. The local organizing committee will manage the collection of registration fees and will also provide logistical support for all workshops. Multiple submissions from the same author(s) will be reviewed, however, acceptances may be limited in order to achieve content diversity and balanced representation from different geographic regions.

## Themes

- Education
- Leadership
- Practice
- Policy

## When

Sunday, October 1, 2017

## Where

The Fairmont Banff Springs Hotel  
405 Spray Avenue  
Banff, Alberta, Canada  
T1L 1J4

## Guidelines

Schedule for pre-conference workshops – Sunday, October 1, 2017

Morning workshops:  
8:30am – 12:00pm

Afternoon workshops:  
1:00pm – 4:30pm

**If your workshop proposal is selected, CAB VI organizers will:**

- Promote your workshop on the CAB VI conference website
- Provide refreshment service for break(s)
- Provide basic audio-visual equipment (LCD projector and screen).

If your workshop has additional expenses for participant materials and supplies, the workshop can charge an additional amount to cover these expenses. Speakers/organizers will not receive any honoraria or reimbursement for travel/lodging expenses.

## Submission Information

To propose a workshop, please provide the following information:

1. Title of the workshop.
2. Learning objectives (up to 3).
3. Rationale for requesting a pre-conference workshop (approximately 200-300 words).
4. Detailed description of workshop (including workshop format, delivery/teaching methods, agenda, list of speakers).
5. Target workshop audience.
6. Minimum number of participants (if more than 20). A minimum of 20 attendees is required for all workshops. Workshops that do not have at least 20 attendees registered by August 18, 2017, may be cancelled.
7. Maximum number of participants.
8. Information for proposed workshop presenter(s) (including bio, name, affiliation, email, mailing address, and phone number for all presenters with primary contact listed first).
9. Room set-up requests (chairs only, tables and chairs, small work groups etc.).
10. Indicate morning or afternoon workshop preference note: choice is not guaranteed).

Please email a PDF document of your pre-conference workshop proposal to [cabvi@ualberta.ca](mailto:cabvi@ualberta.ca) with "CAB VI Pre-conference Workshop Proposal" in the subject line of the email.

**The deadline for submissions is January 13, 2017 (11:59pm MST).**

## Important Dates

- Deadline for submission: January 13, 2017 (11:59pm MST)
- Notification of acceptance: January 2017 (via email)
- Deadline for payment of CAB VI full conference registration fees\* for all presenters: June 9, 2017 (11:59pm MST). \*\*

\* All presenters of pre-conference workshops must be registered for the full CAB VI Conference.

\*\* If fees are not paid by this date, the workshop will be automatically withdrawn from the program.

## Selection Criteria

Proposals will be peer-reviewed and rated using the following criteria:

- Relevance to conference themes
- Potential to bring in participants to the conference from different audiences
- Overall quality of contribution
- Provides a hands-on, collaborative, and/or active learning environment for attendees

For more information email:

[cabvi@ualberta.ca](mailto:cabvi@ualberta.ca)

[cabvibanff.org](http://cabvibanff.org)